

Andrin Linggi

Project Manager | Innovation Expert

Summary

I am an experienced project manager and PMO expert with in-depth knowledge of the pharmaceutical industry. My career includes proven success in implementing complex IT solutions and extensive experience in agile methodologies such as Scrum and SAFe. With a Master's degree in Business Innovation, a Bachelor's degree in Business Administration, and certifications in Prince II, COBIT Foundation, SAFe and Scrum PSMI, I am well-equipped to successfully tackle challenging tasks.

Experience

04/22 – 07/23

PROJECT MANAGEMENT OFFICE @ SUSTAINABLE MOBILITY TRANSFORMATION PROJECT (GLOBAL ENERGY COMPANY), *BOCHUM*

- ❖ Manage and oversee project management and PMO activities, including budget management, workstream reporting, and risk management.
- ❖ Define, monitor, and collect project plans and milestones, ensuring the successful delivery of all workstream deliverables.
- ❖ Track tasks, manage risks and dependencies, and proactively address any issues that may impact project timelines.
- ❖ Organize and execute Steering Committee meetings, presenting program progress to senior management.
- ❖ Analysis, implementation and improvement of the new CRM (Salesforce) tool.

01/21 – 03/22

PROGRAM MANAGEMENT OFFICE @ SAMPLE MANAGEMENT PLATFORM (GLOBAL BIOTECH COMPANY), *BASEL*

- ❖ Provided program management and PMO support, including cost tracking, RAID facilitation and documentation, and vendor/license management.
- ❖ Ensured project delivery adhered to the IT PMM methodology from initiation to delivery/closure.
- ❖ Engaged with stakeholders across 5 global R&D facilities, securing project buy-in and alignment.
- ❖ Collected and documented factors affecting cost and effort estimation, as well as solution concepts in accordance with IT architecture and business demands.
- ❖ Budget control of a total budget of 2.5 million CHF.
- ❖ Facilitation of SCRUM ceremonies such as daily, sprint planning, retrospective, etc.
- ❖ Creation of Standard Operation Procedures (SOPs) for internal project management processes
- ❖ Preparation of presentations for the international steering committee.

01/21–11/21

PROJECT MANAGEMENT OFFICE & DIGITAL BUSINESS ANALYST @ DIGITALISATION AND AUTOMATION (GLOBAL PHARMA COMPANY), *ZURICH*

- ❖ Conducted business process analysis and documentation, including requirement elicitation and documentation (URS Product Backlog) for user requirements specification.
- ❖ Collected and documented Fair Market Value information and actively participated in solution design and development using PowerApps.

- ❖ Contributed to an agile environment, identifying and describing solution concepts aligned with IT architecture and business needs.

09/20-12/20

PROJECT MANAGEMENT OFFICE @ GLOBAL PROCUREMENT - PORTFOLIO PERFORMANCE (GLOBAL BIOTECH COMPANY), *BASEL*

- ❖ Supported project execution through business analysis, PMO activities, risks and dependencies reporting, and representing the function in interviews and meetings.
- ❖ Reviewed vendor and tool assessments for the client, ensuring optimal project outcomes.
- ❖ Maintained project management tool artefacts such as timelines, product backlogs, and budget control.

08/19-02/20

BUSINESS ANALYST @ NATIONAL RECYCLING SYSTEM (NON-GOVERNMENTAL ORGANISATION), *BOGOTÁ*

- ❖ Conducted interviews with relevant stakeholders and conducted a comparative analysis of pricing schemes worldwide.
- ❖ Developed financial schemes for WEEE (Waste of Electrical and Electronic Equipment) collection and management systems, ensuring adherence to the cost-by-cause principle.
- ❖ Designed and implemented an innovative calculation tool for producers to calculate their quotas.

EDUCATION

2013-2019

- ❖ M.A. IN BUSINESS INNOVATION, UNIVERSITY OF ST. GALLEN, SWITZERLAND
- ❖ B.A. IN BUSINESS ADMINISTRATION, UNIVERSITY OF ST. GALLEN, SWITZERLAND

KEY SKILLS

- ❖ 5+ years in Project Management and PMO
- ❖ 2+ years in Business Analysis and agile IT projects
- ❖ 2+ years in the pharmaceutical field
- ❖ 1+ years in hiring (internal) workforce
- ❖ 1+ year working experience at Roche
- ❖ MS Office, Vision, Project & Teams
- ❖ JIRA, Smartsheet, Trello, GSuite
- ❖ Fieldglass SAP user (as contractor)
- ❖ Stakeholder Management

CERTIFICATIONS

- ❖ Prince II
- ❖ Scrum PSM1
- ❖ COBIT® 5 Foundation
- ❖ SAFe® 5 Agilist

LANGUAGES

- ❖ German (native language)
- ❖ English (business fluent)
- ❖ Spanish (intermediate)
- ❖ French (intermediate)